
Subject: RE: Basements Working Group Minutes of Meetings
Date: 04 March 2013 09:47:26
Attachments: [image001.png](#)
[image002.png](#)

All

Inevitably, brief notes will result in some people feeling as though they have not had their particular point recorded. The primary purpose of the working group was the discussion itself. But there is a need for an 'aide memoire', as it would be improper for the Council not to put some record of that discussion into the public domain.

Can I suggest that if you are unhappy with the notes, that you send in alternatives – as Kevin has done. We will not be adjudicating on the different versions – all will be put on the Council's website for anyone to consider.

We may, however, find it necessary to comment on specifics, where we feel that the Council's position has been misrepresented in your alternative meeting notes, and if we do feel that to be necessary, this too will be put on the website.

I would just remind the group that the notes of the first meeting were tabled at the second meeting, and it was agreed that a brief note was sufficient by way of record, rather than a blow-by-blow account.

Many thanks

Penelope

Penelope Tollitt | Head of Policy and Design | The Royal Borough of Kensington and Chelsea

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Sent: 01 March 2013 17:21
Subject: RE: Basements Working Group Minutes of Meetings

Good afternoon Preeti

Many thanks for your email that contained "minutes" of the various meetings

I acknowledge that the meetings are "informal" but they are nevertheless designed to aid the review process and as such the minutes must be an accurate reflection of the discussions that

too place

As currently drafted the minutes give the impression that the group generally agreed with all of the draft policy changes when in fact on the majority of critical issues there was a very clear divide between the vast majority of people at the meetings who were generally opposed to basement construction and those from industry

For the purpose of the record it is worth noting that at the final meeting there were 14 attendee's of which only 2 were from the Basement Industry and so the use of phrases such as "there was general support for a borough wide measure"... to withdraw permitted development rights from householders does not accurately convey the very strong objections to this policy proposal voiced by those opposed

I attach an addendum note to the minutes which is an extremely brief note of the objections raised

Kind regards

Kevin

Sent: 27 February 2013 14:34
Subject: Basements Working Group Minutes of Meetings

Dear all,

Please find attached the minutes of all four meetings and revised terms of reference to include everyone who attended one or more meetings. I have included everyone's email address above as agreed at the meeting this morning so you can add them to your contacts.

Thanks to everyone for attending and contributing to these meetings.

Kind regards,

Preeti

Preeti Gulati Tyagi | Senior Planning Officer | Royal Borough of Kensington and Chelsea | Kensington Town Hall

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