

The Royal Borough of Kensington and Chelsea

Head of the Programme Management Office

Job Outline

Main Purpose of the Job

I manage a team which assures the delivery of the Council's key change initiatives. We ensure that there is clear accountability and that regular reports to the Board allow issues affecting delivery to be addressed. The team provides hand on support to programme and project managers and also develops the capability of council staff to reduce reliance on external consultants.

Key Accountabilities

- To assure delivery of Council and Tri-Borough key change initiatives
- To provide hands on delivery support
- To develop the programme and project management capability of Council staff

Staff Directly Managed

5

Budget Responsibility 2011/12

£225,620