

The Royal Borough of Kensington and Chelsea

Chief Solicitor and Monitoring Officer

Job Outline

Main Purpose of the Job

I report to the Bi-Borough Director of Legal Services and am responsible for managing the Royal Borough of Kensington and Chelsea Legal Services department which provides or secures the provision of legal advice to Members, Committees and Council officers.

Key Accountabilities

- Statutory Monitoring Officer pursuant to section 5 of the Local Government and Housing Act 1989
- Ensuring the lawfulness of Council decisions
- Ensuring the provision of legal support and advice to Members, Committees and Council Officers
- Support to the Standards Committee, in particular, in connection with the consideration of code of conduct complaints
- Primary qualified person for the purposes of the Freedom of Information Act.

Staff Directly Managed

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Budget Responsibility 2011/12