

## LICENSING ACT 1981

### NOTICE OF INTENTION TO APPLY FOR A ZOO LICENCE

Licensing Team, Council Offices, 37 Pembroke Road, London W8 6PW  
Telephone: 020 7341 5152 email: [licensing@rbkc.gov.uk](mailto:licensing@rbkc.gov.uk)



THE ROYAL BOROUGH OF  
**KENSINGTON  
AND CHELSEA**

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the Guidance Notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records

#### Part 1

1. Personal Details: Insert the name and address of proposed licence holder(s)

Name:	
Address:	
Post town:	Post code:
Telephone number	Mobile number
Email	

2. hereby give notice that in not less than 2 months after publication in one local newspaper and one national newspaper of a notice of intention to make an application for a licence to operate a proposed zoo at

Name of Zoo:	
Address:	
Post town:	Post code:
Telephone number	Mobile number

3. I/we intend to make an application for such a licence to The Royal Borough of Kensington and Chelsea

**Part 2**

4. The additional particulars with regard to the zoo and its operation required by section 2(2) of the Act are as follows:

**Animals:** Taxonomic category of Order and appropriate number of each group

Taxonomic category of Order	No.	Taxonomic category of Order	No.

(As an alternative to a listing on this form a current stock list may be attached)

**Accommodation:** Give brief details of the animals accommodation provided (i.e. the number, type, approximate size, and security of enclosures, including confined quarters during the night or winter and the grouping of animals)

(If preferred, this information may be submitted in the form of annotated drawings or plans. In any event, a plan showing the layout of the zoo should be submitted)

**Maintenance and well being:** Give brief details of arrangements for the animals, maintenance and well being, including information about the provisions, storage and preparation of food, and arrangements for veterinary care, including preventative measures

**Staff numbers and categories:** Give details of numbers and categories of staff employed in the zoo

Senior administrative staff under Director/Manager

Other administrative staff

Keeper staff

Maintenance staff

Others (please specify)

**Visitors and motor vehicles**

Approximate number of visitors who can be accommodated per day

Type and size of car parking facilities (if any)

**Access**

Give details of the approximate number and position of the means of access provided to the premises.

(If preferred this information may be submitted in the form of an annotated drawing or plan)

**Conservation measures**

Please specify and provide details of how the conservation measures referred to in section 1A of the Zoo Licensing Act 1981 (Amendment) (England and Wales) Regulations 2002 are being or will be implemented at the zoo.

**Part 3**

**NOTE: A fee is payable in respect of the application under the Act. (Cheques should be made payable to The Royal Borough of Kensington and Chelsea).**

**I declare that the above information is complete and true to the best of my knowledge and belief.**

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Signature

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Date

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Print Name

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Capacity

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## Notes for Guidance

1. Please complete the form clearly and legibly
2. An application for a licence for a zoo shall not be entertained by the local authority unless, at least two months before making it,
  - a. the applicant has given notice in writing to the local authority of his intention to make the application;
  - b. has published notice of that intention in one local newspaper circulating in the locality and one newspaper with a national circulation; and
  - c. has exhibited a copy of that notice at the site
3. Applications must be accompanied by a plan showing the layout of the premises including details of the animal accommodation and means of access and egress for members of the public.
4. Answer all the questions. If the application is incomplete it will be returned and you will need to re-apply for a licence.
5. If the incorrect fee is paid the application will be returned. Details of the fees are published separately.
6. New licences are granted for a period of four years beginning with the date specified in the licence.
7. Applicants are required to answer all the questions on the application form and may be required to provide supporting information when requested.
8. Completed applications should be returned to:  
**The Royal Borough of Kensington and Chelsea  
Licensing Team  
Council Offices  
37 Pembroke Road  
London  
W8 6PW**
9. If you have any queries regarding the form please contact us on 020 7341 5152
10. For more information please visit the DEFRA website at <http://www.defra.gov.uk/wildlife-pets/zoos/standards.htm>