

# National Non-Domestic Rates

Information to be supplied by charitable organisations seeking mandatory relief from the national non-domestic rate under the local government finance act 1988 SS43 and 45.

1. Ratepayer name

2. Rate account number

3. Address and description of property for which mandatory relief is sought

4. Charity number and date of registration

5. Please describe how the premises is being used and the proportion that is used for charitable purposes



6. If the property is unoccupied please state:
- (a) Whether the organisation was the last occupier of the property
- (b) Whether the organisation intends to be the next occupier
- (c) What legal interest the organisation has in the property (i.e. freehold / lease / licence)

7. Contact details for any future communications

Name

Address

Telephone number

Email Address:

**Declaration:** I apply for mandatory rate relief and declare that the information I have given on this form and in any supporting documents is correct to the best of my knowledge and that I have disclosed all information relevant to the consideration of my application.

Signed

Name (please print)

Capacity in which signed

Telephone number  Date

E-mail address

Please send the completed form to: **[businessrates@rbkc.gov.uk](mailto:businessrates@rbkc.gov.uk)**

or by post to: **Business Rates Department  
PO Box 10413  
The Town Hall  
Hornton Street  
London W8 7WT**