

Frequently Asked Questions Grenfell Projects Fund

2024/25

26 September_Current version

Frequently Asked Questions

Q. How do I apply and what evidence do I need to provide?

You can apply to the fund through this link. If you have any issues and would like to talk it through with an Officer, please contact the team at grenfellcommunityteam@rbkc.gov.uk. If you need a paper copy of the application form, please email us at grenfellcommunityteam@rbkc.gov.uk

The team will aim to get back to you as quickly as possible but it might take up five working days at busier time.

You will need to provide the following supporting documents to be considered for funding:

- Most recent annual accounts
- A bank statement dated within the last three months that includes your organisation's name, address, account number and sort code
- Proof of right to use a space, i.e. a lease or letter of commitment

Q. When is the application deadline and when should I expect a decision?

Applications need to be submitted by 5pm on Wednesday 16 October. You should hear about the next stages by late October, but depending on demand, this might be later.

Q. Can I apply for funding as a commissioned service?

Yes, you can apply for funding if you are commissioned for other services within the council. We cannot duplicate funding so do not apply for the same project to be funded. The application form will request more information on how you are funded by the RBKC Council.

Q. I received funding in a previous round of the fund, can I apply again for this round of funding?

Yes, you can apply to this round of funding if you have been funded in previous rounds of the Grenfell Projects Fund. You will need to show how your programme responds to the themes and priorities for this round. These can be found in the guidance document.

Please note, we may review your monitoring data from previous rounds when considering your application

Q. How strict is the requirement that our organisations income is up to £500K?

Please note we will be adding new questions and information and creating new versions of the FAQs as the grant progresses

Frequently Asked Questions Grenfell Projects Fund

2024/25

26 September_Current version

We cannot accept applications from organisation with an income over £500K or less than £10K. However, if you are an individual or non-constituted group looking to apply, please contact the team to discuss this further.

Q. I applied for a previous round of funding but was not successful, can I apply again for this round?

Yes, you can apply again if you have previously applied but have not been successful.

Q. Can I submit a partnership bid?

Yes, in this round of GPF we are looking for partnership bids. Organisations can apply in partnership with up to three organisations and will need to outline in their project summary (“What do you want to do?”) the roles of each partner organisation.

The application will need to be submitted by the lead partner and a Partnership Agreement will need to be put in place by the partners before the project work begins. You will also need to submit separate budgets to evidence what each partner will be using the funds for.

Each party within the partnership will need to meet the eligibility criteria and will have to submit their accounts.

We cannot accept partnership applications from more than three organisations.

Q. What can my organisation expect to happen if we are successful in bidding for the Grenfell Projects Fund?

If you are successful in your application to the Grenfell Projects Fund, we will contact you directly to inform you. You will then meet with the Community Partnership Team and Resident Panel members to discuss next steps to start your project. You will be expected to develop outputs and outcomes at this point.

Q. Who can apply?

Organisations that are one of the following:

- Constituted organisation
- CIO
- CIC
- Registered charity
- Company limited by guarantee

You must have been registered prior to the 1st of January 2023.

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Frequently Asked Questions Grenfell Projects Fund

2024/25

26 September_Current version

We can accept applications from individuals or groups who are not constituted. Individuals or non-constituted groups can apply for up to £5,000 in funding but must be sponsored by Kensington and Chelsea Social Council. If you are interested in applying in this way, please contact the team at grenfellcommunityteam@rbkc.gov.uk.

Q. Who is not eligible to apply?

- Projects that are for profit (excluding social enterprises) or private gain.
- Organisations that seek to set up grant programmes.

Q. How long can I apply for?

You can apply for up to one year, 18 months or two years of funding. The application will also ask what the frequency of your planned activities or project is.

Within the year(s) you are planning on running your project, please consider the planned frequency of your project as:

- One annual event or one event per year
- Monthly events or activities
- Activities run every/throughout term time
- Activities run every/throughout school holidays
- Activities running weekly throughout term time and school holidays
- Seasonal activities

Q. What we can and can't be funded?

What we can fund...

- Full cost recovery - Full cost recovery means securing funding for all the costs involved in running a project. This means that you can request funding for direct project costs and for a proportionate share of your organisation's overheads. (Find out more from the National Lottery Community fund on Full Cost Recovery, click [here](#). to find out)
- Individuals through sponsorship with Kensington and Chelsea Social Council
- Project management and administration
- General office expenses directly relate to project costs
- Project Communications, engagement and outreach
- Monitoring, evaluation, and learning
- Project specific expenditure
- Community based capital or building projects

What we can't fund...

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Frequently Asked Questions Grenfell Projects Fund

2024/25

26 September_Current version

- Work that statutory bodies (such as schools or local authorities) have a duty to fund
- Work that promotes religion
- Trips abroad, or other activity taking place outside the UK
- Bursaries, sponsored places, fees, or similar costs
- Political activity, including party political organisations or direct lobbying
- Individuals on their own and not through sponsorship
- Costs passed on to other organisations (except where defined and applied for as a partnership)
- Help with budget shortfalls or debt repayments
- Work that has already taken place (retrospective funding)
- Expenditure unable to start within 12 months of the grant award date
- Unspecified expenditure

Q. Is there a limit to the number of projects for which I can apply for funding?

You can only apply for funding for one project.

Q. What is the closing date for applications?

Applications must be received by 5pm on Wednesday 16 October. Applications that are late, incomplete or ineligible will not be considered for funding.

Q. How will the application be assessed and how is the final decision made?

Your application will be assessed by the Resident Panel and RBKC Officers and if shortlisted your application will go to public vote.

Q. If successful, what monitoring information will be expected?

If successful, you will work with RBKC Officers and Resident Panel to create and finalise outputs and outcomes and will align monitoring with this depending on the frequency of your activity.

Q. Are schools eligible to apply?

Schools are not eligible to apply.

Q. We are a local branch or team of a larger charity, can we apply?

If the project you are applying for is based in and have a registered address in North Kensington you can apply. You will still need to meet income thresholds and other eligibility criteria.

Q. We're a national organisation - can we apply?

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Frequently Asked Questions Grenfell Projects Fund

2024/25

26 September_Current version

If the project you are applying for funding for is based in and have a registered address in North Kensington then yes, you can apply as a national organisation. You will still need to meet income thresholds and other eligibility criteria.

Q. We don't have annual accounts because we're under a year old?

Unfortunately, we can only accept applications from organisations who have been established prior to 1st of January 2023

Q. Will we get feedback on our application if it's not successful?

Feedback will be provided by request unless your organisation reaches the public vote; we cannot provide feedback on applications that are unsuccessful at this stage.

Q. Do you provide overhead/indirect costs?

Yes, as long as these are related to project spend and are included as part of full cost recovery. Find out more about full cost recovery [here](#).

Q. Can I get support to complete my application?

Yes, please contact the Community Partnerships Team at grenfellcommunityteam@rbkc.gov.uk if you require assistance with your application. Please check the guidance document for times and dates of information and advice sessions.

Q. Is the scheme borough-wide?

No, this fund can only accept applications from organisations based-in and have a registered address in North Kensington.

This includes the following wards:

- Dalgarno
- Golborne
- St Helen's
- Notting Dale
- Colville
- Norland
- Pembridge

Q. Do we need to submit a budget for approval?

Yes, you will have to submit a project budget as part of your application. We had added lines for the minimum information we need but please add any additional lines to help create a clear picture of how you have built your budget for this project.

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If you are applying as part of a partnership, please include how the funding will be divided and used for each organisation.

Q. Can I save and revisit my application?

Unfortunately, you cannot save and return to your application on our system. Please feel free to use a Word document of the application questions (available in the guidance document) and copy and paste from this. Please be mindful of word counts as you fill this in.

Q. Can I spend the grant on building repairs?

No, but we are open to funding capital and building improvements that are related to community spaces. If you would like to discuss this further please contact grenfellcommunityteam@rbkc.gov.uk.

Q. If my application is unsuccessful, can I appeal?

Unfortunately, you cannot appeal the decision and all decisions are final. We do welcome feedback, which you can send to grenfellcommunityteam@rbkc.gov.uk.

Q. How much can I apply for?

- Up to £5K as an individual or non-constituted group
- Up to £25k for one-year projects
- Up to £60k for two-year projects

Please be proportional about how much you apply for, for instance avoid applying for more than 40% of your organisation's income.

Q. What is the difference between a grant theme and a grant priority?

A grant theme is a way of giving the grant a shape and an identity. A grant priority will then sit under a theme and is a way of identifying what the grant is more likely to fund. The themes and priorities for this round of GPF have been worked on by the panel and have been informed by the findings of the Future Grenfell Support consultation and the Joint Strategic Needs Assessment.

Organisations should create programmes or adapt existing programmes that respond to the themes. Applications will be scored higher if they have considered the themes and clearly created or adapted a programme that fits within the theme.

The priorities sit alongside the themes and are designed to create more targeted ways of working or focus on certain users or beneficiaries. Applications will be scored higher if they can meet the grant priorities as well as show which theme they fit within.

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2024/25

26 September_Current version

Q. Can I email my application or get a hard copy to complete in writing?

If you are completing an application online, please do not email us a copy of your application. You can submit a hard copy of your application. Please email us at grenfellcommunityteam@rbkc.gov.uk if you require a paper copy of the application form.

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