

CHANGES MADE TO THE CONSTITUTION SINCE ADOPTION OF NEW CONSTITUTION IN JULY 2019

Approved by	Section	Previous text / action	New text
Monitoring Officer 2.8.19	Part 5, Section 2 Terms of reference of Committees	Pension Board 16.6 Each Board member shall be appointed for a fixed period of three years, which can be extended for a further three-year period subject to re-nomination.	Pension Board <i>To reflect the decision already made by the Council:</i> 16.6 Each Employee member shall be appointed for a fixed period of four years, which can be extended for a further four-year period subject to re-nomination.
Monitoring Officer 12.9.19	Part 7, Section 2 Functions delegated to Officers	Statutory Officer posts: to delete 'Director of Public Protection' as Chief Inspector of Weights and Measures for purposes of Section 72(1)(a), Weights and Measures Act 1985	Replace with 'Senior Trading Standards Officer'
Monitoring Officer 3.10.19	Cllr Code of Conduct; Council Officers & Management Structure; Scheme of Delegation; Officer Code of Conduct	-	To change references from 'Royal Borough' to 'Council' where it is clear that the intention is to refer to the Local Authority.
Monitoring Officer 8.10.19	Part 5, Section 2 Licensing Committee	Change 'Gambling Act 2015' on page 93	Replace with 'Gambling Act 2005'

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Council meeting 16.10.19	Part 5, Section 2 Paragraph 4 Terms of reference of Committees	Appeals Panel	Delete section as employment appeals matters are now delegated to the Executive Director of Resources and Assets in consultation with the Director of HR.
Council meeting 16.10.19	Part 2, Section 3 Members' Allowances Scheme, Annex B	Scrutiny Committee Chairmen £15,970	Chair of Overview and Scrutiny and Select Committees £15,970 Chief Whip of Majority Group £6,155
Council meeting 16.10.19	Part 7, Section 2 Officer delegated authority for Exec Director of Resources and Assets	n/a	<i>To authorise the acquisition and sale of investment properties which are or to be held within the direct property portfolio in the pension fund following (i) consideration of the advice of the pension fund's direct property advisor and, thereafter, (ii) consultation with the Chairman and other Members of the Investment Committee.</i>

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Council meeting 16.10.19	Part 5, Section 2 Administration Committee terms of reference	<p>Terms of reference in relation to elections:</p> <ul style="list-style-type: none"> (i) to appoint an electoral registration officer; (ii) to assign officers in relation to requisitions of the electoral registration officer; (iii) to appoint the Returning Officer for local government elections; (iv) to provide assistance at European Parliamentary elections; (v) to divide the constituencies into polling districts; (vi) to divide electoral divisions into polling districts at local government elections; (vii) to exercise powers in respect of the holding of elections; (viii) to pay expenses properly incurred by electoral registration officers; (ix) to fill vacancies in the event of insufficient nominations; (x) to declare vacancies in office in certain cases; (xi) to give public notice of a casual vacancy; (xii) to determine fees and conditions for supply of copies of, or extracts from, election documents; and (xiii) to submit proposals to the Secretary of State for an order under the Representation of the People Act. 	<p>Terms of reference in relation to elections:</p> <ul style="list-style-type: none"> (i) To receive reports from the Returning Officer and the Electoral Registration Officer on the discharge of their duties; (ii) To approve proposals for polling districts and polling places; (iii) To exercise any other powers in relation to the arrangements for and the holding of elections which are not the responsibility of the Returning Officer or the Electoral Registration Officer; (iv) To make recommendations to full Council on formal submissions to the Boundary Commission, Electoral Commission or Cabinet Office as required.

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Council meeting 16.10.19	Part 2, Section 1 Councillors' Code of Conduct	Replace Code of Conduct.	See link to report on website: here
Monitoring Officer 20.11.19	Part 7 Section 2, Officer delegated functions	-	Amend wording for Exec. Dir. Grenfell and include new Director for Social Investment and Property, remove Director for Corporate Property and Director for Communities and People. Transfer functions 5 and 6 previously delegated to Dir for Corp. Property to Exec. Dir. of Resources and Assets.
Monitoring Officer 2.1.20	Part 4 Executive and Part 8 Contract Regulations	Amendment of EU thresholds of 181,302 and £615,278	Amendment of EU thresholds to £189,330 and £663,540
Monitoring Officer 3.2.20	Part 8, Section 5, Contract Regs		Various amendments to the Contract Regulations in consonance with the Public Procurement (Amendments etc.) (EU Exit) Regulations 2019 coming into force on 'exit day'.
Council meeting 22.1.20	Part 5, Section 2 Audit and Transparency Committee	Amend terms of reference contained in the July 2019 version of the Constitution.	See link to report on website: here

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Council meeting 22.1.20	Part 1 Charter for Public Participation	Delete paragraph 4 of Section 1 relating to Local People and the Council.	See link to report on website: here
Council meeting 4.3.20	Part 2, Section 3 Members' Allowances Scheme	To revoke current scheme	To approve new scheme for financial year 2020/21 shown here
Council meeting 4.3.20	Part 7, Section 4 Officers' Code of Conduct	To revoke current code	To approve new code shown here
Council meeting 4.3.20	Part 8, Section 1 Local Code of Corporate Governance	To revoke current code	To approve new code shown here
Monitoring Officer 5.3.20	Part 8, Section 2, Access to Information	Paragraph 19..."in accordance with Rule 13"	Add to paragraph 19...in accordance with Rule 13 "and Rule 14..."