

Housing Management Data Processing Statement: Covid-19 (Coronavirus)

March 2020

Purpose for processing your information

The [Housing Management Privacy Notice](#) contains full information on data processing across the Department. Whilst processing in relation to Covid-19 (Coronavirus) is completed in line with the overarching Privacy Notice, this statement provides further detail, but should not be considered in isolation.

Information Collected

The Council holds significant existing data regarding residents, employees and stakeholders. Some of this information may have been collected for a specific purpose. Normally we would seek to inform you should this data be used for a different purpose. Due to the rapidly emerging situation regarding the current pandemic this will not always be possible.

The key new information collected in relation to Covid-19 includes but is not restricted to confirmed or suspected cases of covid-19, and updates on the prevalence of the condition.

Where a report of Covid-19 is received we may need to update existing or collect further information currently routinely collected by Housing Management related to the condition. This could include your age, any underlying illnesses or vulnerabilities.

How we Collect your Information

Information relating to covid-19 will be collected through a number of methods including:

- Routine ad-hoc contact with a resident
- When delivering routine services, including those delivered through third parties.
- From another RBKC service

Legal basis for processing and sharing your personal data

We will process information in line with our public task and public duty official functions. When sharing data, we will only share the minimum required to fulfil a statutory or legitimate interest.

As a public authority the key basis for processing the data will be:

1. GDPR:
 1. In the vital interests of the data subject or fellow data subject (Articles 6(1)(d) and 9(2)(c))
 2. Necessary for the reasons of substantial public interest (Article 9(2)(g)). This includes to protect the public and allow better provision of support for individuals with a medical condition
 3. In the interest of public health (Article 9(2)(i)).
2. Care Act (2014) provides for sharing data to promote individual well-being, preventing the individual need for care
3. Civil Contingencies Act (2004) provides for sharing data as part of complying with our duty to plan and prepare for, advise about, respond to and recover from emergencies.

Examples of when this specific data can be legitimately shared will continue to change, but will include:

Organisation	Data shared	Purpose
Other RBKC Services	<ul style="list-style-type: none">• New Reports of Covid-19• Status of Covid-19• Relevant vulnerability information• Unique identifier (date of birth and or address)• Relevant vulnerability information	<ul style="list-style-type: none">• To allow holistic RBKC response and plan to Covid-19• To protect employees, residents and wider population• To learn from the action taken

Organisation	Data shared	Purpose
All Appointed Contractors	<ul style="list-style-type: none"> • New Reports of Covid-19 • Status of Covid-19 • Relevant vulnerability information • Address 	<ul style="list-style-type: none"> • Duty of Care to operatives to allow appropriate protection in Face to Face contact
Third Parties (Public Authorities and emergency services)	<ul style="list-style-type: none"> • New Reports of Covid-19 • Status of Covid-19 • Relevant vulnerability information • Unique identifier (date of birth and or address) 	<ul style="list-style-type: none"> • To protect employees, residents and wider population

Further Information

If you would like to know more about the information we hold about you and how we use it, please email housingdataenquiries@rbkc.gov.uk

General information on RBKC's response to coronavirus (COVID-19) can be found [here](#).