

Guidance for Community Premises applying for the mandatory alcohol condition to be disapplied

Community premises can now apply for the mandatory alcohol condition, which requires a designated premises supervisor for the sale of alcohol, to be disapplied to their premises licence, and an alternative condition included that “every supply of alcohol under the premises licence must be made or authorized by the management committee”.

An application for the alternative condition must be submitted on the prescribed form and can be submitted as part of an application for the grant of a licence under Section 17 of the Act, or the variation of a licence under Section 34, or on its own if the only variation sought is the inclusion of the alternative condition.

Please read the guidance notes attached to the application form before submitting your application.

The completed application form, together with the required fee, should be sent to the Licensing Team at Council Offices, 37 Pembroke Road, London W8 6PW. Fees for the grant or variation of a licence are based on the ratable value of the property concerned. You may check this figure and the applicable fee by visiting our website at <http://www.rbkc.gov.uk/environmentandtransport/licensing.aspx>

If the only variation sought is the inclusion of the alternative condition, the fee payable is £23.00

Cheques etc. should be made payable to the Royal Borough of Kensington & Chelsea. Payment may also be made by credit card, either in person at Council Offices at the above address or by telephone on 020 7341 5152.

Applicants are reminded that the submission of an application to the Council does not constitute consent for the proposed alteration to the licence. The application will be considered after allowing time for the receipt of comments from the Police.

Incomplete application forms will not be accepted under any circumstances and will be returned directly to the sender.