

# Doctors' Parking Guide

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# Section One

## How the scheme works

### Doctors' parking permits

To qualify for a doctors' parking permit you must be a legally qualified general practitioner (GP) with your own list of patients, or an assistant or trainee GP, who provides most of your medical services, including a full time emergency service, from a practice in the Royal Borough of Kensington and Chelsea. You must keep regular surgery hours on weekdays and weekends and be likely to be called away from the practice to deal with emergencies. You must be the main user and registered keeper of the vehicle and be able to drive it legally in the UK.

Doctors' permits are valid for one year and we will review your need for a permit every time you apply for a renewal.

When you apply for your permit you will need to sign your application form to confirm that you have read understood agree to the Terms and Conditions given in Section Two of the Residents' Parking Guide **and** the Additional Terms and Conditions in Section Two of this document.

The Residents' Parking Guide can be found at <https://www.rbkc.gov.uk/residents-parking>

You cannot have more than one car permit or motorcycle permit.

### Parking with your permit

Your doctors' permit allows you to park in any residents' parking bay and offers the same privileges as residents' parking permits. Please see the Residents' parking guide for details of where you can park with your permit.

## Applying for a permit

You will need to fill in an application form and provide proof of where you practise, proof that you are the registered keeper of the vehicle (or in the case of vehicles purchased in the last three months proof of ownership and that you are insured to drive the vehicle) and proof that you have a driving licence that is valid in the UK.

Vehicles must be registered with the DVLA; we do not issue doctors' parking permits to foreign registered vehicles.

You can apply online or by post at **Resident Parking, Kensington Town Hall, Hornton Street, W8 7NX.**

The full list of documents acceptable as proof of eligibility and vehicle ownership and the price of permits is shown on the application form.

## Cost of a permit

Please see the Residents' Parking Guide for details of how the Council charges for residents' parking permits. The cost of the doctor's permit will be the same as the cost of a residents' parking permit given the same conditions.

Current permit prices are shown on the application form and there is a calculator on the Council's website at [www.rbkc.gov.uk/permit-calculator](http://www.rbkc.gov.uk/permit-calculator) where you can find out the total cost of your permit.

## Supplementary charges

### Diesel surcharge

Diesel engines have often been presented as being more environmentally friendly than petrol engines. Being more fuel-efficient than their petrol equivalents they tend to produce less CO<sub>2</sub> per mile but, at least until recently, diesels produced much higher emissions of nitrous oxides and harmful particulates than petrol engines - contributing to poor local air quality. However, the latest diesel engines are more comparable to petrol equivalents in terms of their contribution to local air pollution, so we levy a

surcharge on diesel vehicles if they do not meet the Euro 6 standards. All cars registered on, or after, 1 September 2015 meet the Euro 6 standard. If your car was registered before that date you will need to provide proof that it is Euro 6 compliant. If you are unable to do this, you will need to pay the diesel surcharge.

### **Second or subsequent permits**

We charge extra for parking permits for second and subsequent vehicles registered to a practice/ surgery. Doctors must decide who will be the primary permit holder and who will pay the second or subsequent charge.

## **Other information**

Please see the Residents' Parking Guide for information on changing or replacing your permit, refunds, the appeals process and your responsibilities in relation to parking suspensions and waiting and loading and for information on parking on Bank and Public Holidays.

## **Contacting us**

Visit the Parking website at [www.rbkc.gov.uk/parking](http://www.rbkc.gov.uk/parking)

Alternatively, email us at [residentparking@rbkc.gov.uk](mailto:residentparking@rbkc.gov.uk) or phone us between 8.30am and 5.30pm Monday to Friday on 020 7361 4381

# Section Two

## Additional terms and conditions for doctors' parking permits

Please read each point carefully. By signing the declaration on your permit application form, you are agreeing to the terms and conditions in Section Two of the Residents' Parking Guide **and** the additional terms and conditions below.

### **You are eligible for a permit if you meet all of the following conditions:**

- you are a legally qualified General Practitioner (GP), or trainee GP, with your own list of patients;
- you provide most of your medical services, including a full time emergency service from your practice in the Royal Borough of Kensington and Chelsea; and
- you keep regular surgery hours on weekdays and weekends and you are likely to be called away from the practice to deal with emergencies.

### **You are not eligible for a permit, and any permit issued may be withdrawn, if:**

- you pay for a doctors' permit and payment is subsequently reversed by the bank for any reason, the permit will be considered to be invalid and will be withdrawn and you risk having your vehicle ticketed, or removed; or
- you hold any other valid residents' parking permit for this vehicle type (car or motorcycle) in the Royal Borough of Kensington and Chelsea.

### **You agree to the following conditions of use:**

- if you stop practising in the borough or stop keeping and using the vehicle, you must return the permit immediately. If you do not return your permit when you are no longer eligible for it, you will be committing an offence and may be prosecuted and /or be banned from reapplying;

- if you provide information which is untrue or you abuse the conditions set out in the doctors' parking scheme, we will withdraw your permit and may not issue you with another permit for one year. In serious cases, we might never allow you another permit and we could prosecute you. We will not give a refund for any permit that we withdraw; and
- the Council may ask to visit your practice or carry out further investigations, including contacting any relevant people, before or after issuing a permit to verify the information you have supplied on your application form and the terms and conditions you agreed to when signing the form. If you refuse, it is likely that we will not issue a permit or will withdraw your existing permit. In these circumstances, your vehicle may be and/ or removed if it is parked in a residents' parking bay.

## The Royal Borough of Kensington and Chelsea will handle the personal information you provide in line with the Data Protection Act 2018 and the General Data Protection Regulations (GDPR).

We will use it to decide if you qualify for a permit and for the purpose of administering, processing and issuing a permit.

This will include sharing it for the purpose of enforcing parking restrictions or enforcement action, where we have an outstanding Penalty Charge Notice issue with you.

We may contact you (by mail, telephone or email) for the purpose of managing, evaluating and enhancing the service and as part of the Courtesy Call Service.

We may also use this information to contact you if your vehicle is parked in such a way to cause a nuisance to others, for example, if a neighbouring vehicle is blocked in by your vehicle or has been witnessed idling by a Civil Enforcement Officer or Council employee.

We may also contact you if we think your vehicle is at risk of being damaged, e.g. due to the presence of nearby works.

We will also use this information to contact you, if you are found to be breaching the terms and conditions under which your permit was issued.

For more information on how your data will be used, please see the Council's fair processing notice which can be found at <https://www.rbkc.gov.uk/footer-links/data-protection/fair-processing-notice>

The Council's Parking Privacy Notice is available here: <https://www.rbkc.gov.uk/parking-transport-and-streets/privacy-notice-parking-services>

The Council has to protect the public funds we handle, so we will use and share the information you have provided on your application form with Council departments such as Customer Access, other Councils and the police to enable collection of Council revenue and to prevent and detect fraud. When you apply for a permit, we will check the details you supply against the data held by a credit reference agency to verify your identity. The search results and any false or misleading information found will be held on record and may be shared by the credit reference agency with other companies to verify your identity. This identity search will not affect your credit rating.

These terms and conditions apply to all doctors' permits issued by the Council, including replacement and temporary permits.