

The Audit Findings Report for the Royal Borough of Kensington and Chelsea Pension Fund

Year ended 31 March 2024

23 September 2024





Royal Borough of Kensington and Chelsea Pension Fund Town Hall Hornton Street London W8 7NX

23 September 2024

Dear Members of the Audit and Transparency Committee

Private and Confidential

Grant Thornton UK LLP 30 Finsbury Square London FC2A 1AG www.grantthornton.co.uk

Audit Findings Report for the Royal Borough of Kensington and Chelsea Pension Fund for the year ended 31 March 2024

This Audit Findings Report presents the observations arising from the audit that are significant to the responsibility of those charged with governance to oversee the financial reporting process and confirmation of auditor independence, as required by International Standard on Auditing (UK) 260. Its contents have been discussed with management and the Audit and Transparency Committee.

As auditor we are responsible for performing the audit, in accordance with International Standards on Auditing (UK), which is directed towards forming and expressing an opinion on the financial statements that have been prepared by management with the oversight of those charged with governance. The audit of the financial statements does not relieve management or those charged with governance of their responsibilities for the preparation of the financial statements.

The contents of this report relate only to those matters which came to our attention during the conduct of our normal audit procedures which are designed for the purpose of expressing our opinion on the financial statements. Our audit is not designed to test all internal controls or identify all areas of control weakness. However, where, as part of our testing, we identify control weaknesses, we will report these to you. In consequence, our work cannot be relied upon to disclose all defalcations or other irregularities, or to include all possible improvements in internal control that a more extensive special examination might identify. This report has been prepared solely for your benefit and should not be quoted in whole or in part without our prior written consent. We do not accept any responsibility for any loss occasioned to any third party acting, or refraining from acting on the basis of the content of this report, as this report was not prepared for, nor intended for, any other purpose.

We encourage you to read our transparency report which sets out how the firm complies with the requirements of the Audit Firm Governance Code and the steps we have taken to drive audit quality by reference to the Audit Quality Framework. The report includes information on the firm's processes and practices for quality control, for ensuring independence and objectivity, for partner remuneration, our governance, our international network arrangements and our core values, amonast other things. This report is available at transparency-report-2023.pdf (grantthornton.co.uk).

We would like to take this opportunity to record our appreciation for the kind assistance provided by the finance team and other staff during our audit.

Matt Dean

Director For Grant Thornton UK LLP

Chartered Accountants

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This Audit Findings Report (AFR) presents the observations arising from the audit that are significant to the responsibility of those charged with governance to oversee the financial reporting process, as required by International Standard on Auditing (UK) 260. Its contents have been discussed with management and the Audit and Transparency Committee.

Matt Dean For Grant Thornton UK LLP September 2024

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1. Headlines

Financial Statements

This table summarises the key findings and other matters arising from the statutory audit of Royal Borough of Kensington and **Chelsea** Pension Fund ('the Pension Fund') and the preparation of the Pension Fund's financial statements for the year ended 31 March 2024 for the attention of those charged with governance.

Under International Standards of Audit (UK) (ISAs) and the National Audit Office (NAO) Code of Audit Practice ('the Code'), we are required to report whether, in our opinion:

- the Pension Fund's financial statements give a true and fair view of the financial transactions of the Pension Fund during the year ended 31 March 2024 and of the amount and disposition at that date of the fund's assets and liabilities, other than liabilities to pay promised retirement
 benefits after the end of the fund year; and
- have been properly prepared in accordance with the CIPFA/LASAAC code
 of practice on local authority accounting and prepared in accordance with the Local Audit and Accountability Act 2014.

Our audit work was completed via a hybrid approach during July to September 2024. Our findings are summarised on pages 6 to 19.

We have not identified any adjustments impacting on the Pension Fund's financial position. We have identified some presentational amendments and these are detailed in Appendix C.

We have also raised a recommendation for management as a result of our audit work. This is set out in Appendix B.

Our work is substantially complete and there are no matters of which we are aware that would require modification of our audit opinion at Appendix E or material changes to the financial statements, subject to the following outstanding matters;

- receipt and review of outstanding evidence to enable us to complete our work on Benefits Payable;
- Receipt of information from fund manager to support the future minimum lease payments disclosure in Note 14;
- receipt and review of the Pension Fund Annual report;
- completion of senior management reviews and any outstanding queries that could arise from this process;
- receipt of managements letter of representation; and
- review of the final set of amended financial statements.

We have concluded that the other information to be published with the financial statements is consistent with our knowledge of your Fund and the financial statements we have audited.

Our anticipated opinion on the financial statements will be unmodified.

We are required to give a separate opinion for the Pension Fund Annual Report on whether the financial statements included therein are consistent with the audited financial statements. Due to statutory deadlines the Pension Fund Annual Report is not required to be published until 1 December 2024 and therefore this report has not yet been produced. We have therefore not given this separate opinion at this time and are unable to certify completion of the audit of the administering authority until our work on the Pension Fund Annual Report has been completed.

1. Headlines

National context - Triennial Valuation

Triennial valuations for local government pension funds have been published. These valuations, which are as at 31 March 2022, provide updated information regarding the funding position of the Pension Fund and set employer contribution rates for the period 2023/24 – 2025/26. For the Royal Borough of Kensington and Chelsea Pension Fund, the valuation was undertaken by Hymans Robertson, and showed that the market value of the scheme's assets at 31 March 2022 was £1,631 million and the actuary assessed the present value of the funded obligation at £1,061 million. This indicates a net surplus of £571 million, which equates to a funding position of 154% (2019: £236m and 125%). During 2023/24 the common contribution rate was 15.0% of pensionable pay to be paid by each employing body participating in the Fund. Due to the size of the surplus, the Council's contributions has been reduced to 7.5% for 2023-24 and 2024-25.

The results of the latest triennial valuation are reflected in Note 19 to the pension fund financial statements. These valuations also provide updated information for the calculation of the net pension liability on employer balance sheets.

2. Financial Statements

Overview of the scope of our audit

This Audit Findings Report presents the observations arising from the audit that are significant to the responsibility of those charged with governance to oversee the financial reporting process, as required by International Standard on Auditing (UK) 260 and the Code of Audit Practice ('the Code'). Its contents have been discussed with management and the Audit and Transparency Committee.

As auditor we are responsible for performing the audit, in accordance with International Standards on Auditing (UK) and the Code, which is directed towards forming and expressing an opinion on the financial statements that have been prepared by management with the oversight of those charged with governance. The audit of the financial statements does not relieve management or those charged with governance of their responsibilities for the preparation of the financial statements.

For the Royal Borough of Kensington and Chelsea Pension Fund, the Audit and Transparency Committee fulfil the role of those charged with governance. The Investment Committee considers and decides all matters appertaining to the investment, administration and management of the Pension Fund including review of the Pension Fund Annual Report and is part of the overall member oversight process.

Audit approach

Our audit approach was based on a thorough understanding of the Pension Fund's business and is risk based, and in particular included:

- An evaluation of the Pension Fund's internal controls environment, including its IT systems and controls; and
- Substantive testing on significant transactions and material account balances, including the procedures outlined in this report in relation to the key audit risks

We have not needed to alter our audit plan, as was communicated to you on 18 June 2024.

Conclusion

We have substantially completed our audit of your financial statements and subject to outstanding queries being resolved, we anticipate issuing an unqualified audit opinion following the Audit and Transparency Committee meeting on 23 September 2024.

Acknowledgements

We would like to take this opportunity to record our appreciation for the assistance provided by management, the finance team and other staff throughout the audit process.

2. Financial Statements



The concept of materiality is fundamental to the preparation of the financial statements and the audit process and applies not only to the monetary misstatements but also to disclosure requirements and adherence to acceptable accounting practice and applicable law.

We have revised materiality due to the actual gross investment assets changing from that used at the planning stage resulting in a review of the appropriateness of the materiality figure. We have also increased the materiality percentage to 1.25% to be in line with the firm's updated guidance and with the other tri-borough funds. We have also capped the performance materiality to that of the Council's overall materiality to ensure we are able to provide sufficient assurance to the Council Audit.

We set out in this table our determination of materiality for the Pension Fund.

	Pension Fund Amount Per Audit Plan(£)	Pension Fund Amount Final (£)	Qualitative factors considered
Materiality for the financial statements	£15,800,000	£22,500,000	This benchmark is determined as a percentage of the Fund's Net Assets, which has remained at approximately 1.25%.
Performance materiality	£11,850,000	£12,400,000	The performance materiality has been capped at the Council's materiality
Trivial matters	£790,000	£1,125,000	This balance is set at 5% of overall materiality
Specific Materiality for Fund Account (used for testing balances which primarily hit the Fund Account, such as Contributions and Benefits Payable)	£4,908,000	£5,800,000	This benchmark is determined as a percentage of the Fund's expenditure, which has been determined as 10%.



Significant risks are defined by ISAs (UK) as risks that, in the judgement of the auditor, require special audit consideration. In identifying risks, audit teams consider the nature of the risk, the potential magnitude of misstatement, and its likelihood. Significant risks are those risks that have a higher risk of material misstatement.

This section provides commentary on the significant audit risks communicated in the Audit Plan.

Risks identified in our Audit Plan	Commentary
Management override of controls	In response to the identified risk we have:
Under ISA (UK) 240 there is a non-rebuttable	 Evaluated the design effectiveness of management controls over journals;
presumed risk that the risk of management over-	• Analyse the journals listing and determine the criteria for selecting high risk unusual journals;
ride of controls is present in all entities. We therefore identified management override of	 Tested unusual journals recorded during the year and after the draft accounts stage for appropriateness and corroboration;
control, in particular journals, management estimates and transactions outside the course of business as a significant risk, which was one of	 Gained an understanding of the accounting estimates and critical judgements applied by management and consider their reasonableness with regard to corroborative evidence; and
the most significant assessed risks of material	• Evaluated the rationale for any changes in accounting policies, estimates or significant unusual transactions.
misstatement.	We identified through our review of the journal entry control environment that:
	• Senior personnel are registered as managers and are theoretically able to post non-balance sheet journal entries.
	 There is no two-stage authorisation process for journal entry postings in place.

We have made a recommendation in Appendix B of the report. Our testing of journal entries has not identified any material misstatements or indications of management override of controls.

There is no evidence that senior management have posted any journals. Management is satisfied that compensatory controls exist and monitoring processes would identify any material instances of unusual activity.

Risks identified in our Audit Plan Commentary

ISA240 revenue recognition

Under ISA (UK) 240 there is a rebuttable presumed risk that revenue may be misstated due to the improper recognition of revenue. Under ISA (UK) 240 there is a rebuttable presumed risk that revenue may be misstated due to the improper recognition of revenue. This presumption can be rebutted if the auditor concludes that there is no risk of material misstatement due to fraud relating to revenue recognition.

As reported in our Audit Plan, having considered the risk factors set out in ISA240 and the nature of the Pension Fund revenue streams, we have determined that the risk of fraud arising from revenue recognition can be rebutted, because:

- There is little incentive to manipulate revenue recognition.
- Opportunities to manipulate revenue recognition are very limited.
- The culture and ethical frameworks of local authorities, including Kensington and Chelsea Pension Fund, mean that all forms of fraud are seen as unacceptable.

However, due to the material nature of the Fund's revenue streams, we have undertaken the following substantive testing on key revenue streams:

- Tested a sample of contributions to payroll records for Council employees and to returns from the Admitted/Scheduled bodies data to gain assurance over the accuracy and occurrence of contributions.
- Tested relevant member data to gain assurance over management information to support a predictive analytical review with reference to changes in member body payroll and the number of contributing employees to ensure that any unusual trends are satisfactorily explained.
- Agreed a sample of investment income to confirmations from the fund managers.
- Agreed a sample of transfer in back to supporting documentation from the transferring fund and to the cash received into the pension fund bank account.

We have not identified any issues from the testing performed in respect of the areas mentioned above.

Risks identified in our Audit Plan Commentary

Practice Note 10 expenditure recognition

Practice Note 10: Audit of Financial Statements of Public Sector Bodies in the United Kingdom (PN10) states that the risk of material misstatement due to fraud related to expenditure may be greater than the risk of material misstatements due to fraud related to revenue recognition for public sector bodies.

As reported in the Audit Plan, In relation to Practice Note 10 and the risk of fraud related to expenditure recognition we have rebutted this because there is little incentive to manipulate expenditure. Therefore, we do not consider this to be a significant risk for the Royal Borough of Kensington and Chelsea Pension Fund.

However, due to the material nature of the Fund's expenditure, we have undertaken the following substantive testing on key revenue streams:

- Testing a sample of lump sums and associated individual pensions in payment to member files.
- Testing relevant member data to gain assurance over management information to support a predictive analytical review with reference to changes in pensioner numbers and increases applied in year to ensure that any unusual trends are satisfactorily explained.
- Agreed transfers out to documentation from the pensions system, agreements with the receiving fund and to the cash paid out the pension fund bank account.
- Sample testing of management expenses to supporting documentation from the fund managers and to recharges from the Council.

We have not identified any issues from the testing performed in respect of the areas mentioned above.

Risks identified in our Audit Plan

Commentary

Valuation of Level 3 investments (Private Equity)

The Pension Fund values its investments on an annual basis to ensure that the carrying value is not materially different from the fair value at the financial statements date.

By their nature, private equity investments carried at level 3 in the fair value hierarchy lack observable inputs which can be used in their valuation. These valuations therefore represent a significant estimate by management in the financial statements due to the size of the numbers involved (£131 million in the Pension Fund's Net Assets Statement as at 31 March 2024) and the sensitivity of this estimate to changes in key assumptions.

Under ISA 315 significant risks often relate to significant nonroutine transactions and judgemental matters. Level 3 investments by their very nature require a significant degree of judgement to reach an appropriate valuation at year end.

Management utilise the services of investment managers and/or custodians as valuation experts to estimate the fair value as at 31 March 2023. In response to the identified risk we have:

- Evaluated management's processes for valuing Level 3 investments.
- Reviewed the nature and basis of estimated values and consider what assurance management has over the year end valuations provided for private equity investments; to ensure that the requirements of the Code are met.
- Independently obtained year-end capital statement confirmations from the investment managers and the custodian.
- For all Adams Street Private Equity investments, we tested the valuation by obtaining and reviewing the audited accounts, at the 31 December 2023 for individual investments and agreeing these to the fund manager reports at that date. We then reconciled those values to the values at 31 March 2024 with reference to known movements in the intervening period.
- We have also reviewed the investment manager service auditor report on design and operating effectiveness of internal controls covering the valuation of the investments.

We have not identified any issues from the testing performed in respect of this risk.

Risks identified in our Audit Plan

Commentary

Valuation of level 3 directly-held property

The Pension Fund values its investments on an annual basis to ensure that the carrying value is not materially different from the fair value at the financial statements date.

By their nature, directly held investments carried at level 3 in the fair value hierarchy lack observable inputs which can be used in their valuation. These valuations therefore represent a significant estimate by management in the financial statements due to the size of the numbers involved (£167 million in the Pension Fund's Net Assets Statement as at 31 March 2024) and the sensitivity of this estimate to changes in key assumptions.

Under ISA 315 significant risks often relate to significant nonroutine transactions and judgemental matters. Level 3 investments by their very nature require a significant degree of judgement to reach an appropriate valuation at year end.

The Pension Fund has also invested in directly held property and has continued with direct property purchases in 2023-24. The Fund has also changed the valuer of these investments in 2024. The reason for the change in valuer was to ensure the same valuer was used for the Pension Fund and for the Council. This valuation also represents a significant estimate by management In response to the identified risk we have:

- evaluated management's processes for valuing Level 3 directly held property investments;
- Reviewed the nature and basis of estimated values and consider what assurance management has over the year end valuations provided for these types of investments; to ensure that the requirements of the Code are met;
- independently obtained year-end confirmations from valuers;
- evaluated management's and the valuers processes and assumptions for the calculation of the estimated direct property valuation, the instructions issued to valuation experts and the scope of their work;
- utilised our own valuation experts to review the yields used by the Funds valuers in the valuation process;
- evaluated the competence, capabilities and objectivity of the valuation expert; and
- confirmed the basis on which the valuation was carried out to ensure that the requirements of the Code.

We are satisfied all of properties have been valued as at 31 March 2024 at market value in line with the Code.

We have carried out testing of the completeness and accuracy of the underlying information provided to the valuer used to determine the estimate and have no issues to report.

Valuation methodologies applied are consistent with those applied in the prior year.

We have agreed the valuation reports provided by management's expert to the Pension Fund records and to the financial statements.

Our audit work has not identified any issues in respect of the valuation of Direct Property.

2. Financial Statements: key judgements and estimates

This section provides commentary on key estimates and judgements in line with the enhanced requirements for auditors.

Significant judgement or estimate	Summary of management's approach	Audit Comments	Assessment
Level 3 Private Equity Investments – £131 million	The Pension Fund has investments in Private Equity that are valued on the net assets statement as at 31 March 2024 at £131 million.	The Fund uses the capital statements obtained from the relevant Fund Managers as at 31 March 2024 to estimate the values for inclusion within the Accounts. We have obtained	[Green]
	These investments are not traded on an open exchange/market and the valuation of the investment is highly subjective due to a lack of observable inputs.	these capital statements directly from the Fund Managers as at 31 March 2024 and compared these to the values within the financial statements. The differences identified from this check were trivial.	
	In order to determine the value, management relies on information provided by Adams Street, who prepare valuations in accordance with the	We have obtained the latest audited accounts and compared the valuations with the fund managers capital statements at the same date of 31 December 2023.	
	International Private Equity and Venture Capital Valuation Guidelines and produce accounts to 31	We have reviewed and tested cash flow movements from the date of the audited financial statements to 31 March 2024.	
	December 2023 which are audited. Service auditor reports are obtained for the Fund Manager (Adams Street). The value of the investment has increased by £7 million in 2023/24, due to a combination of	In addition, we checked the financial statements to ensure that they had been issued an unqualified opinion by their auditors, and that the valuation of the investments has been completed in accordance with appropriate guidelines and the valuation is consistent with International Financial Reporting Standards. Again no issues were identified from the work performed in this	
	purchases, sales and changes in market value.	area. We have not identified any misstatements and are satisfied that the Private Equity investments are fairly stated.	

Assessment

- [Red] We disagree with the estimation process or judgements that underpin the estimate and consider the estimate to be potentially materially misstated
- [Amber] We consider the estimate is unlikely to be materially misstated however management's estimation process contains assumptions we consider optimistic
- [Grey] We consider the estimate is unlikely to be materially misstated however management's estimation process contains assumptions we consider cautious
- [Green] We consider management's process is appropriate and key assumptions are neither optimistic or cautious

2. Financial Statements: key judgements and estimates

Significant judgement or estimate	Summary of management's approach	Audit Comments	Assessment
Level 3 Direct Property - £167 million	The Pension Fund holds investments in directly-held property to the value of £167 million . This is comprised	We have assessed management's expert, Sanderson Weatherall to be competent capable and objective.	[Green]
	of 11 commercial properties which are rented out to businesses. During the year three commercial properties were acquired and added to the Fund's portfolio, these comprised a health centre and two blocks of offices.	The valuer has correctly prepared the valuation using fair value methodology.	
		We engaged our own valuation specialist, Wilks Head and Eve, to provide a commentary on the instruction process for	
	The Pension Fund engaged Sanderson Weatherall to complete the valuation of these properties as at 31 March 2024, on a fair value basis.	Sanderson Weatherall (the fund's valuation experts), the valuation methodology and approach. We also used our own internal expert to review the yields adopted and whether they fall within the expected range.	
	The value of the direct properties increased to $\pounds167$ million from $\pounds126$ million in the previous year. The increase is largely due to the three purchases in the	We have carried out testing of the completeness and accuracy of the underlying information provided to the valuer used to determine the estimate and have no issues to report.	
	year.	We have agreed the valuation reports provided by management's expert to the financial statements.	

Assessment

- [Red] We disagree with the estimation process or judgements that underpin the estimate and consider the estimate to be potentially materially misstated
- [Amber] We consider the estimate is unlikely to be materially misstated however management's estimation process contains assumptions we consider optimistic
- Grey] We consider the estimate is unlikely to be materially misstated however management's estimation process contains assumptions we consider cautious
- [Green] We consider management's process is appropriate and key assumptions are neither optimistic or cautious

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2. Financial Statements: key judgements and estimates

Significant judgement or estimate	Summary of management's approach	Audit Comments	Assessment	
Level 2 Investments – £1,329m	The Pension Fund has investments in pooled equity and property funds that in total are valued on the balance sheet as at 31 March 2024 at £1,329 million.	We have assessed the appropriateness of the underlying information used to determine the estimate.	TBC	
	The investments are not traded on an open exchange/market and the valuation of the investment is subjective. In order to	We have tested underlying valuations to quoted prices.		
	determine the value, management make use of evaluated price feeds, with the exception of the valuation of the pooled property	We have reviewed the reasonableness of the increase in the estimate.		
	investments which is based on evaluation of market data.	We have assessed the adequacy of disclosure of estimate in the financial statements.		
		Our work is still in progress in this area, but at this stage we have not identified any issues that we are required to report.		

Assessment

- [Red] We disagree with the estimation process or judgements that underpin the estimate and consider the estimate to be potentially materially misstated
- {Amber] We consider the estimate is unlikely to be materially misstated however management's estimation process contains assumptions we consider optimistic
- Grey] We consider the estimate is unlikely to be materially misstated however management's estimation process contains assumptions we consider cautious
- [Green] We consider management's process is appropriate and key assumptions are neither optimistic or cautious

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2. Financial Statements: Information Technology

This section provides an overview of results from our assessment of Information Technology (IT) environment and controls which included identifying risks from the use of IT related to business process controls relevant to the financial audit. This includes an overall IT General Control (ITGC) rating per IT system and details of the ratings assigned to individual control areas.

			П	ITGC control area rating			Additional procedures
Level of assessment C IT application performed	Overall ITGC rating	Security management	Change management	Technology infrastructure	- carried out to addre Related significant risks arising from ou risks/other risks findings	risks arising from our	
SAP (General Ledger)	ISAE 3402 Report Review from Hampshire County Council, who provide this service for the Pension Fund	٠	•	•	٠	Not Applicable	Not Applicable
Altair (Pensions Administration System)	ISAE 3402 report review	٠	•	٠	٠	Not Applicable	Not Applicable

Assessment

- Significant deficiencies identified in IT controls relevant to the audit of financial statements
- Non-significant deficiencies identified in IT controls relevant to the audit of financial statements/significant deficiencies identified but with sufficient mitigation of relevant risk
- IT controls relevant to the audit of financial statements judged to be effective at the level of testing in scope
- Not in scope for testing

2. Financial Statements: other communication requirements

We set out below details of other matters which we, as auditors, are required by auditing standards and the Code to communicate to those charged with governance.

lssue	Commentary
Matters in relation to fraud	We have previously discussed the risk of fraud with the Audit and Transparency Committee. We have not been made aware of any other incidents in the period and no other issues have been identified during the course of our audit procedures.
Matters in relation to related parties	We are not aware of any related parties or related party transactions which have not been disclosed.
Matters in relation to laws and regulations	You have not made us aware of any significant incidences of non-compliance with relevant laws and regulations and we have not identified any incidences from our audit work.
Written representations	A letter of representation has been requested from the Pension Fund, which is included in the Audit and Transparency Committee papers.
Audit evidence and explanations	All information and explanations requested from management was provided.
Confirmation requests from third parties	We requested from management permission to send confirmation requests to the Pension Fund's banking and investment counterparties. This permission was granted, and the requests were sent, and all have been received as part of our work at year end.
	We wrote to those solicitors who worked with the Pension Fund during the year, to confirm the completeness of provisions and contingent liabilities. All responses requested have been received.
Accounting practices	We have evaluated the appropriateness of the Pension Fund's accounting policies, accounting estimates and financial statement disclosures. Our review found no material omissions in the financial statements.

2. Financial Statements: other communication requirements

AD	lssue	Commentary
Our responsibility As auditors, we are required to "obtain	Going concern	In performing our work on going concern, we have had reference to Statement of Recommended Practice – Practice Note 10: Audit of financial statements of public sector bodies in the United Kingdom (Revised 2020). The Financial Reporting Council recognises that for particular sectors, it may be necessary to clarify how auditing standards are applied to an entity in a manner that is relevant and provides useful information to the users of financial statements in that sector. Practice Note 10 provides that clarification for audits of public sector bodies.
sufficient appropriate audit evidence		Practice Note 10 sets out the following key principles for the consideration of going concern for public sector entities:
about the appropriateness of management's use of the going concern assumption in the preparation and presentation of the financial statements and to conclude whether there is a material		 the use of the going concern basis of accounting is not a matter of significant focus of the auditor's time and resources because the applicable financial reporting frameworks envisage that the going concern basis for accounting will apply where the entity's services will continue to be delivered by the public sector. In such cases, a material uncertainty related to going concern is unlikely to exist, and so a straightforward and standardised approach for the consideration of going concern will often be appropriate for public sector entities
uncertainty about the entity's ability to continue as a going concern" (ISA (UK) 570)		 for many public sector entities, the financial sustainability of the reporting entity and the services it provides is more likely to be of significant public interest than the application of the going concern basis of accounting.
(UK) 570).		Practice Note 10 states that if the financial reporting framework provides for the adoption of the going concern basis of accounting on the basis of the anticipated continuation of the provision of a service in the future, the auditor applies the continued provision of service approach set out in Practice Note 10. The financial reporting framework adopted by the Pension Fund meets this criteria, and so we have applied the continued provision of service approach. In doing so, we have considered and evaluated:
		the nature of the Pension Fund and the environment in which it operates
		the Pension Fund's financial reporting framework
		• the Pension Fund's system of internal control for identifying events or conditions relevant to going concern
		 management's going concern assessment.
		On the basis of this work, we have obtained sufficient appropriate audit evidence to enable us to conclude that:
		 a material uncertainty related to going concern has not been identified
		 management's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

2. Financial Statements: other responsibilities under the Code

lssue	Commentary
Other information	The Pension Fund is administered by the Royal Borough of Kensington and Chelsea (the 'Council'), and the Pension Fund's accounts form part of the Council's financial statements. We are required to read any other information published alongside the Council's financial statements to check that it is consistent with the Pension Fund financial statements on which we give an opinion and is consistent with our knowledge of the Authority.
	No inconsistencies have been identified. We plan to issue an unmodified opinion in this respect – refer to Appendix E
Matters on which we report by exception	We are required to give a separate consistency opinion for the Pension Fund Annual Report on whether the financial statements included therein are consistent with the audited financial statements. Due to statutory deadlines the Pension Fund Annual Report is not required to be published until 1 December 2024 and therefore this report has not yet been produced. We have therefore not given this separate opinion at this time and are unable to certify completion of the audit of the administering authority until this work has been completed.
	We are required to report if we have applied any of our statutory powers or duties as outlined in the Code. We have nothing to report on these matters



3. Independence considerations

Ethical Standards and ISA (UK) 260 require us to give you timely disclosure of all significant matters that may bear upon the integrity, objectivity and independence of the firm or covered persons (including its partners, senior managers, managers and network firms.

In this context, we disclose the following to you:

- We confirm that we have implemented policies and procedures to meet the requirements of the Financial Reporting Council's Ethical Standard and we as a firm, and each covered person, confirm that we are independent and are able to express an objective opinion on the financial statements.
- Further, we have complied with the requirements of the National Audit Office's Auditor Guidance Note 01 issued in 7 September 2022 which sets out supplementary guidance on ethical requirements for auditors of local public bodies.

Details of fees charged are detailed in Appendix D.

Transparency

Grant Thornton publishes an annual Transparency Report, which sets out details of the action we have taken over the past year to improve audit quality as well as the results of internal and external quality inspections. For more details see <u>Grant Thornton International Transparency report 2023</u>. PSAA has also published their own Quality Monitoring Report, this report is available at <u>Audit Quality Monitoring Report 2023 – PSAA</u>.

3. Independence and ethics

Audit and non-audit services

For the purposes of our audit we have made enquiries of all Grant Thornton UK LLP teams providing services to the Pension Fund.

As part of our assessment of our independence we note the following matters:

Conclusion	
We are not aware of any relationships between Grant Thornton and the Pension Fund that may reasonably be thought to bear on our integrity, independence and objectivity	
We have not identified any potential issues in respect of personal relationships with the Pension Fund held by individuals	
We are not aware of any former Grant Thornton partners or staff being employed, or holding discussions in respect of employment, by the Pension Fund as a director or in a senior management role covering financial, accounting or control related areas.	
We have not identified any business relationships between Grant Thornton and the Pension Fund	
No contingent fee arrangements are in place for non-audit services provided	
We have not identified any gifts or hospitality provided to, or received from, a member of the Pension Fund's board, senior management or staff [that would exceed the threshold set in the Ethical Standard]	

We confirm that there are no significant facts or matters that impact on our independence as auditors that we are required or wish to draw to your attention and consider that an objective reasonable and informed third party would take the same view. The firm and each covered person [and network firms] have complied with the Financial Reporting Council's Ethical Standard and confirm that we are independent and are able to express an objective opinion on the financial statements

Appendices

- A. <u>Communication of audit matters to those charged with governance</u>
- B. <u>Action plan Audit of Financial Statements</u>
- C. <u>Audit Adjustments</u>
- D. <u>Fees and non-audit services</u>
- E. <u>Audit opinion</u>

Appendices

A.Communication of audit matters to those charged with governance

Our communication plan	Audit Plan	Audit Findings Report
Respective responsibilities of auditor and management/those charged with governance	٠	
Overview of the planned scope and timing of the audit, form, timing and expected general content of communications including significant risks	٠	
Confirmation of independence and objectivity	٠	•
A statement that we have complied with relevant ethical requirements regarding independence. Relationships and other matters which might be thought to bear on independence. Details of non-audit work performed by Grant Thornton UK LLP and network firms, together with fees charged. Details of safeguards applied to threats to independence	٠	٠
Significant findings from the audit		٠
Significant matters and issue arising during the audit and written representations that have been sought		•
Significant difficulties encountered during the audit		•
Significant deficiencies in internal control identified during the audit		٠
Significant matters arising in connection with related parties		٠
Identification or suspicion of fraud involving management and/or which results in material misstatement of the financial statements		•
Non-compliance with laws and regulations		•
Unadjusted misstatements and material disclosure omissions		•
Expected modifications to the auditor's report, or emphasis of matter		٠

ISA (UK) 260, as well as other ISAs (UK), prescribe matters which we are required to communicate with those charged with governance, and which we set out in the table here.

This document, the Audit Findings, outlines those key issues, findings and other matters arising from the audit, which we consider should be communicated in writing rather than orally, together with an explanation as to how these have been resolved.

Respective responsibilities

As auditor we are responsible for performing the audit in accordance with ISAs (UK), which is directed towards forming and expressing an opinion on the financial statements that have been prepared by management with the oversight of those charged with governance.

The audit of the financial statements does not relieve management or those charged with governance of their responsibilities.

Distribution of this Audit Findings Report

Whilst we seek to ensure our audit findings are distributed to those individuals charged with governance, we are also required to distribute our findings to those members of senior management with significant operational and strategic responsibilities. We are grateful for your specific consideration and onward distribution of our report to all those charged with governance.

B. Action Plan - Audit of Financial Statements

We have identified two recommendations for the Pension Fund as a result of issues identified during the course of our audit. We have agreed our recommendations with management and we will report on progress on these recommendations during the course of the 2024/25 audit. The matters reported here are limited to those deficiencies that we have identified during the course of our audit and that we have concluded are of sufficient importance to merit being reported to you in accordance with auditing standards.

Assessment	Issue and risk	Recommendations	
Medium	Journal entries control environment We identified through our review of the journal entry control environment that:	 Senior personnel should not have access to post journal entries to the ledger as, whilst no postings were made by senior management during the year of audit, this ongoing access possess an increased risk of management override. 	
	 Senior personnel are registered as managers and are theoretically able to post non-balance sheet journal entries There is no two-stage authorisation process for journal entry postings in 	 It is best practice to include either a manual or automated two-stage approval process for journal entries to evidence that entries have been subject to adequate review prior to posting. Without this approval process we consider that there is increased risk of undetected fraud or error. 	
		Management's Response	
	We have not identified from our testing of journal entries any material misstatements or indications of management override of controls. However, we do not test every journal and there may be undetected fraud or error.	Oracle. The system will automate both the approval and recording of journal entries,	
	Management is satisfied that compensatory controls exist and budget monitoring processes would identify any material instances of unusual activity.	allowing users to upload supporting evidence and manage the approval flow up to posting. This advancement will eliminate the need for manual approval requests and automate the approval process, removing the risk of any senior access risk.	
•	Trial Balance Coding	Management should clear the historical difference of £4m on the trial balance.	
Medium	Note 12 records cash held at custody as ± 93.285 million. There is a ± 4	Management's Response	
	million difference between the draft financial statements and Trial Balance. This is a historical difference which has been carried forward from previous years and relates to transition of funds for Blackrock. This is a coding issue on the Trial Balance which the Fund cannot amend without causing a market fund movement which does not exist. The Fund hopes to correct this when Oracle ledger is implemented next year.	The Fund held pooled assets which were subsequently transferred to a newly created RBKC product. During the transfer process, which took place over a prior year end, these assets were temporarily held in a segregated transition fund, and as such any cash held as part of this fund was report as investment cash. Assets have now successfully transferred into the newly created pooled fund, but the cash is still reported on the cash line rather than as part of the overall equities. This doesn't affect the investment total, only the breakdown within	
	We are satisfied that the financial statements are correct and the £93.285 million agrees to independent confirmation received from the custodian.	the investment assets, but to correct it now would show a market movement. This will be corrected as part of the Oracle implementation.	

Controis

- High Significant effect on financial statements
- Medium Limited Effect on financial statements
- Low Best practice

C. Audit Adjustments

We are required to report all non trivial misstatements to those charged with governance, whether or not the accounts have been adjusted by management. There were no adjusted or unadjusted misstatements over the triviality threshold.

Misclassification and disclosure changes

The table below provides details of misclassification and disclosure changes identified during the audit which have been made in the final set of financial statements.

Disclosure/issue/Omission	Auditor recommendations	Adjusted?
Note 1 The Fund should categorise the membership numbers between the Council and other employers	The disclosure note should be amended.	Management have not adjusted as this will be reported in Annual Report
Note 4 The sensitivity analysis on the Uncertainties in actuarial present value of promised retirement benefits a one-year increase in assumed life expectancy would increase the liability by approximately £19 million was amended to £45 million to agree with the actuary report.	The disclosure note should be amended.	\checkmark
 Note 13 - Investments exceeding 5% of Net Assets. The following percentage of assets for investments exceeding 5% of Net Assets were incorrectly disclosed and should be as follows: Blackrock % of assets is 50.6% amended from 53.0% Baillie Gifford % of assets is 22.0% amended from 21.3% Directly Managed % of assets is 9.2% amended from 10.7% Adams Street % of assets is 7.2% amended from 7.9% 	The disclosure note should be amended.	~
Note 15 - Financial liabilities prior year audited figure has not been updated and is incorrectly disclosed as £2.395 million when this should be reported as £3.457 million.	The disclosure note should be amended.	√
Note 19- The present value of the funded obligation assessed by the actuary of £1,061 million should be reported as £1,060m in line with the triennial report.	The disclosure note should be amended.	\checkmark
Note 23 Additional Voluntary Contributions. The note has been updated to reflect figures now received from Prudential Assurance of £0.410 million for 2023/24. The market value of the funds was amended to £4.296m from £4.278m.	The disclosure note should be amended.	4
There are various other minor presentational changes made that management has agreed to make in the updated set.	The disclosure note should be amended.	\checkmark

C. Audit Adjustments (continued)

Impact of unadjusted misstatements

The following unadjusted misstatements have been identified from the work performed during the course of the audit. The Audit and Transparency Committee are asked to note this and Management's responses as to why these items have not been processed.

Detail	Comprehensive Income and Expenditure Statement £'000	Statement of Financial Position £' 000	Impact on total movement in Net Assets £'000	Reason for not adjusting
Differences in Outstanding Capital Commitments	Nil impact	Nil Impact	No impact on Net Assets	These movements are immaterial and thus satisfied does not impact on
During our testing of the outstanding Capital Commitments shown in Note 18 of the Accounts, we identified these were based on the values as at 31 December 2023, as opposed to the values as at 31 March 2024. The difference between the values would be to reduce the value in the Accounts by £4.7 million. There is no impact on the Asset Values themselves as they have been updated accordingly.				a reader's view of the Accounts.
Overall impact	0	0	0	

Impact of prior year unadjusted misstatements

The table below provides details of adjustments identified during the prior year audit which had not been made within the final set of 2022/23 financial statements

Detail	Pension Fund Account £'000	Net Asset Statement £'000	Impact on total net assets £'000	Reason for not adjusting
Private Equity Level 3 investment based on figure provided by Custodian and not fund manager.	Dr Change in market value of investments 1,026	Cr Level 3 investments 1,026	A reduction of 1,026	The proposed adjustment is not material. 2023-24 Update - Effectively this is replaced by the 2023- 24 values and so is not carried forward as an error in this years closing balance.
Overall impact	£1,026	£1,026	£1,026	

D. Fees and non-audit services

We confirm below our final fees charged for the audit and confirm there were no fees for the provision of non audit services.

Audit fees	Proposed fee
Scale Fee	86,884
ISA315	7,530
Total audit fees (excluding VAT)	£94,414

The Audit fee of £94,414 agrees to Note 26 of the Pension Fund Financial Statements.

E. Draft Audit opinion

Our Draft audit opinion is included below.

We anticipate we will provide the Pension Fund with an unmodified audit report

Independent auditor's report to the members of Royal Borough of Kensington and Chelsea on the pension fund financial statements of Royal Borough of Kensington and Chelsea Pension Fund

Opinion on financial statements

We have audited the financial statements of Royal Borough of Kensington and Chelsea Pension Fund (the 'Pension Fund') administered by Royal Borough of Kensington and Chelsea (the 'Authority') for the year ended 31 March 2024, which comprise the Fund Account, the Net Assets Statement and notes to the pension fund financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2023/24.

In our opinion, the financial statements:

- give a true and fair view of the financial transactions of the Pension Fund during the year ended 31 March 2024 and of the amount and disposition at that date of the fund's assets and liabilities;
- have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2023/24; and
- have been prepared in accordance with the requirements of the Local Audit and Accountability Act 2014.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law, as required by the Code of Audit Practice (2020) ("the Code of Audit Practice") approved by the Comptroller and Auditor General. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the financial statements' section of our report. We are independent of the Authority in accordance with the ethical requirements that are relevant to our audit of the Pension Fund's financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We are responsible for concluding on the appropriateness of the Executive Director of Resources' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Pension Fund's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify the auditor's opinion. Our conclusions are based on the audit evidence obtained up to the date of our report. However, future events or conditions may cause the Pension Fund to cease to continue as a going concern.

In our evaluation of the Executive Director of Resources' conclusions, and in accordance with the expectation set out within the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2023/24 that the Pension Fund's financial statements shall be prepared on a going concern basis, we considered the inherent risks associated with the continuation of services provided by the Pension Fund. In doing so we had regard to the guidance provided in Practice Note 10 Audit of financial statements and regularity of public sector bodies in the United Kingdom (Revised 2022) on the application of ISA (UK) 570 Going Concern to public sector entities. We assessed the reasonableness of the basis of preparation used by the Authority in the Pension Fund financial statements and the disclosures in the Pension Fund financial statements over the going concern period.

In auditing the financial statements, we have concluded that the Executive Director of Resources' use of the going concern basis of accounting in the preparation of the Pension Fund financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Pension Fund's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Executive Director of Resources with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Statement of Accounts, other than the Pension Fund's financial statements and our auditor's report thereon, and our auditor's report on the Authority's financial statements. The Executive Director of Resources is responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

E. Draft Audit opinion continued

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Pension Fund financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters required by the Code of Audit Practice (2020) published by the National Audit Office on behalf of the Comptroller and Auditor General (the Code of Audit Practice)

In our opinion, based on the work undertaken in the course of the audit of the Pension Fund's financial statements, the other information published together with the Pension Fund's financial statements in the Statement of Accounts for the financial year for which the financial statements are prepared is consistent with the Pension Fund financial statements.

Matters on which we are required to report by exception

Under the Code of Audit Practice, we are required to report to you if:

- we issue a report in the public interest under section 24 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of the audit; or
- we make a written recommendation to the Authority under section 24 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of the audit; or
- we make an application to the court for a declaration that an item of account is contrary to law under Section 28 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of the audit; or;
- we issue an advisory notice under Section 29 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of the audit; or
- we make an application for judicial review under Section 31 of the Local Audit and Accountability Act 2014, in the course of, or at the conclusion of the audit.

We have nothing to report in respect of the above matters in relation to the Pension Fund.

Responsibilities of the Authority and the Executive Director of Resources

As explained more fully in the Statement of Responsibilities the Authority is required to make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this authority, that officer is the Executive Director of Resources. The Executive Director of Resources' is responsible for the preparation of the Statement of Accounts, which includes the Pension Fund's financial statements, in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2023/24, for being satisfied that they give a true and fair view, and for such internal control as the Executive Director of Resources determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the Pension Fund's financial statements, the Executive Director of Resources is responsible for assessing the Pension Fund's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless they have been informed by the relevant national body of the intention to dissolve the Pension Fund without the transfer of its services to another public sector entity.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the Pension Fund's financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. Irregularities, including fraud, are instances of non-compliance with laws and regulations. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

We obtained an understanding of the legal and regulatory frameworks that are applicable to the Pension Fund and determined that the most significant which are directly relevant to specific assertions in the financial statements are those related to the reporting frameworks (the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2023/24, the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015, the Local Government Act 2003, Public Service Pensions Act 2013, Local Government Pension Scheme Regulations 2013 and the Local Government Pension Scheme (Management and Investment of Funds) Regulations 2016).

E. Draft Audit opinion continued

We enquired of management and the Audit and Transparency Committee, concerning the Authority's policies and procedures relating to:

- the identification, evaluation and compliance with laws and regulations;
- the detection and response to the risks of fraud; and
- the establishment of internal controls to mitigate risks related to fraud or non-compliance with laws and regulations.

We enquired of management, and the Audit and Transparency Committee, whether they were aware of any instances of non-compliance with laws and regulations or whether they had any knowledge of actual, suspected or alleged fraud.

We assessed the susceptibility of the Pension Fund's financial statements to material misstatement, including how fraud might occur, by evaluating management's incentives and opportunities for manipulation of the financial statements. This included the evaluation of the risk of management override of controls. We determined that the principal risks were in relation to:

- journal entries posted which met a range of criteria determined during the course of the audit, in particular those posted around the reporting date which had an impact on the fund's financial position, and
- accounting estimates made in respect of the valuation of investment assets.

Our audit procedures involved:

- evaluation of the design effectiveness of controls that the Executive Director of Resources has in place to prevent and detect fraud;
- journal entry testing, with a focus on entries meeting the criteria determined by the audit team;
- challenging assumptions and judgements made by management in its significant accounting estimates in respect of the valuation of level 3 investments, including directly held investments in property and the IAS 26 pensions asset valuations;
- assessing the extent of compliance with the relevant laws and regulations as part of our procedures on the related financial statement item. evaluation of the design effectiveness of controls that management has in place to prevent and detect fraud.

These audit procedures were designed to provide reasonable assurance that the financial statements were free from fraud or error. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error and detecting irregularities that result from fraud is inherently more difficult than detecting those that result from error, as fraud may involve collusion, deliberate concealment, forgery or intentional misrepresentations. Also, the further removed non-compliance with laws and regulations is from events and transactions reflected in the financial statements, the less likely we would become aware of it.

We communicated relevant laws and regulations and potential fraud risks to all engagement team members, including the potential for fraud in revenue and expenditure recognition. We remained alert to any indications of non-compliance with laws and regulations, including fraud, throughout the audit

Our assessment of the appropriateness of the collective competence and capabilities of the engagement team included consideration of the engagement team's.

- understanding of, and practical experience with audit engagements of a similar nature and complexity through appropriate training and participation
- knowledge of the local government pensions sector
- understanding of the legal and regulatory requirements specific to the Pension Fund including:
 - o the provisions of the applicable legislation
 - o guidance issued by CIPFA/LASAAC and SOLACE
 - the applicable statutory provisions.

In assessing the potential risks of material misstatement, we obtained an understanding of:

- the Pension Fund's operations, including the nature of its income and expenditure and its services and of its objectives and strategies to understand the classes of transactions, account balances, expected financial statement disclosures and business risks that may result in risks of material misstatement.
- the Authority's control environment, including the policies and procedures implemented by the Authority to ensure compliance with the requirements of the financial reporting framework.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <u>www.frc.org.uk/auditorsresponsibilities</u>. This description forms part of our auditor's report.

E. Draft Audit opinion continued

Use of our report

This report is made solely to the members of the Authority, as a body, in accordance with Part 5 of the Local Audit and Accountability Act 2014 [and as set out in paragraph 85 of the Statement of Responsibilities of Auditors and Audited Bodies published by Public Sector Audit Appointments Limited]. Our audit work has been undertaken so that we might state to the Authority's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Authority and the Authority's members as a body, for our audit work, for this report, or for the opinions we have formed.

Matt Dean, Key Audit Partner

for and on behalf of Grant Thornton UK LLP, Local Auditor

London

X September 2024



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